



CE Recertification Application for Non-ABQAURP Accredited Programs

To recertify, Diplomates may utilize CME/CE credits earned from programs not accredited by ABQAURP, as relevant to the field of health care quality management and patient safety.

To use other credits:

- Complete application form below.
- Pay Recertification Fee of \$150. (Application cannot be processed without payment.)
- Submit anytime during the 2-year Recertification cycle.

Diplomates are encouraged to recertify the first year of their recertification period. Hours submitted must have been completed anytime during the Diplomat's 2-year Recertification cycle (no later than December 31 of the second year). It is not necessary to complete this form to track your CE credits received from ABQAURP.

Please type or print Member ID# _____ Recertification period: January 1, _____ – December 31, _____

Name: _____ Company Name / Job Title: _____

Company Address: _____ Work Telephone: () _____

Home Address: _____ Home Telephone: () _____

Email: _____

Summarize each CE activity completed. Non-ABQAURP accredited programs must be relevant to the content areas of the HCQM certification exam including: Transitions of Care; Quality Assurance/Management; Utilization Review; Insurance & Managed Care; Workers' Compensation; Clinical Resource Management; Credentialing & Privileging; Risk Management; Prevention of Medical Errors; Case Management; Physician Advisor Roles; and Regulatory Environment.

Date	Program Title	Accredited Provider	Location	Credits Awarded
Total Credits Submitted				

I hereby affirm that I participated in the CE program(s) summarized above for the actual number of credit hours stated. I understand that I may only receive Recertification credit for courses that ABQAURP deems appropriate (relevant to the field of HCQM). Please maintain records of course title, sponsor, CE hours, program objectives; satisfactory proof of attendance shall be submitted if requested for audit purposes. All fees are non-refundable.

Signature: _____ Date: _____

Payment \$ 150.00 Check /MO # _____ Promo Code: _____ Total Due \$ _____

Please send payment together with completed application to the address below, or you may fax or send your application by email to: abqaurp@abqaurp.org and call our office to pay by credit card.

For ABQAURP Use Only: Total Hours Accepted: _____ Processed By: _____ Date: _____

Effective 1/1/2014



Recertification Policy

To uphold ABQAURP's professional standards and maintain active status, Diplomates must meet all Recertification requirements as determined by the Board of Directors. Under this policy, Diplomates are required to continue their professional education in the field of Health Care Quality Management (HCQM) and Patient Safety through participation in an approved program for continuing education. It is essential for each Diplomat to complete a minimum of 8 CME / 8 CE credit hours of applicable continuing education per 2-year Recertification cycle. Additionally, through the continued support by means of annual fees, Diplomates help support the research and development of educational programs and to maintain the integrity of the certification examination.

Recertification Guidelines

The Recertification cycle is 2 years, with the member's initial Recertification cycle beginning on January 1, after passing the exam, and ending on December 31 of the second year.

- Each member is required to complete a minimum of 8.0 CME / 8.0 CE credit hours of CE as relevant to the fields of Health Care Quality and Management per 2-year Recertification cycle.
- Each member is required to remain current with all account balances.

ABQAURP automatically reviews all Diplomat member records to determine if the requirements have been fulfilled. As members accumulate hours of continuing education, ABQAURP updates the Recertification period for 2 years if all requirements are met.

Since the continuing education requirement is intended to keep members current with emerging trends and technologies, excess hours cannot be applied to the next Recertification cycle. An updated Diplomat certificate will be sent automatically to the renewing members within 8 weeks of fulfilling the Recertification requirements.

Options for Obtaining Credit:

Option 1: Completion of a minimum of 8.0 CME / 8.0 CE credit hours of ABQAURP-accredited continuing education through any combination of the following:

- Attendance at any ABQAURP-accredited CE Conference.
- Completion of any ABQAURP-accredited CE Home Study or Online Course(s).
- Attendance at any ABQAURP-accredited jointly sponsored program of 8.0 CME / 8.0 CE or more credit hours.
- Development of an approved CE course or conference presentation for ABQAURP. The member will be awarded up to 8.0 credits toward the Recertification requirement. Please contact ABQAURP by email at abqaurp@abqaurp.org to learn more.

Option 2: Completion of a minimum of 8.0 CME / 8.0 CE credit hours of HCQM-focused content through non-ABQAURP accredited CE programs. A CE Recertification Application must be submitted with the Recertification Fee.

Option 3: Re-examination for Diplomat members.

Termination of Active Status

Active status may be terminated by the Board of Directors for the following reasons:

1. Revocation of professional license; or
2. Falsification of application, felony offenses or other adverse professional action detrimental to the organization as defined by the Board of Directors; or
3. Failure to fulfill the continuing education requirement as determined by the Board of Directors; or
4. Failure to pay all dues and fees owed to ABQAURP.

Approved by the Board of Directors February 11, 2003